



Shri Govindsing Rathod Shikshan Prasarak Mandal, Dahatonda's
Shri Dr. R. G. Rathod Arts and Science College, Murtizapur
Dist.-Akola (MS)

Affiliated to Sant Gadge Baba Amravati University, Amravati

Website – <http://rgrcollmzr.ac.in>



6.5: INTERANL QUALITY ASSURANCE SYSTEM

6.5.2: Quality assurance initiatives of the institution include:

- 1. Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
- 2. Academic and Administrative Audit (AAA) and follow-up action taken**
- 3. Collaborative quality initiatives with other institution(s)**
- 4. Participation in NIRF and other recognized rankings**
- 5. Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC,**

IQAC MINUTES YEARWISE



Shri. Govindsing Rathod Shikshan Prasarak Mandal, Dahatonda's
Shri. Dr. R. G. Rathod Arts & Science College

Murtizapur, Dist. Akola, Pin Code 444107 (MS)
(Affiliated By S.G.B. Amravati University, Amravati)

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Email : artssciencecollege@rediffmail.com
Fax No. 07256-242021

Smt. D. R. Rathod
President

Dr. A. R. Rathod
Secretary

Dr. A. P. Charjan
Principal

Ref. RGRAC/2022-23/SSR

Date 10/03/2023

Declaration

This is to declare that the information, reports, true copies, numerical data, etc. furnished in this file as supporting documents are verified by IQAC and found correct.

Hence this certificate.

Dr. P. M. Makode
Coordinator
IQAC

Shri. Dr. R. G. Rathod Arts and Science
College, Murtizapur, Dist. Akola

Dr. A. P. Charjan
Principal

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola



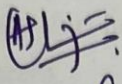
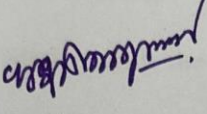
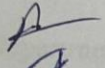

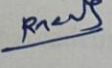
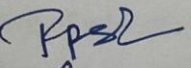
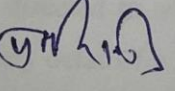

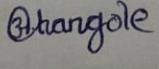
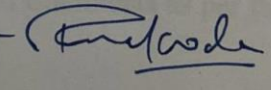
SESSION 2021-22

SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST- AKOLA

Internal Quality Assurance Cell (2021-22)

Minutes of Meeting

The meeting was held on 21st September 2021 at 3.30pm in the principal's office.
The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson - 
2. Dr. A. R. Rathod-
3. Dr. K. M. Kulkarni- 
4. Dr. A.S. Tankar 
5. Dr. S. S. Kavar 
6. Mr. R. H. Khandare 
7. Dr. R. P. Shirsat 
8. Mr. P.T. Rathod 
9. Er. E. J. Agrawal
10. Ms. Sneha Daryani 
11. Mr. Abhijit Changole 
12. Dr. P. M. Makode- Coordinator - 

Minute No. 01: To Confirm the minutes of last meeting of IQAC Held on Dated 12th June 2021

Resolution: Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously

Minute No. 02: Academic Calendar 2021-22

Resolution: The IQAC Coordinator suggested to develop Academic Calendar for the session 2021-22, Dr. Amit Tankar, Coordinator for criteria I, informed that we have to include academic calendar in prospectus also academic calendar is develop after declaration of university dates of exams and leaves.

Minute No. 03: Formulation of Different Committees for the session 2021-22

Resolution: In-charge of various committees in college is appointed and nature and expectation discuss and finalized.

Minute No. 04: To decide to organise Induction Programme for newly admitted students

Resolution: As regular program of principal meet for newly admitted students from this year as per direction of UGC and NHRD one-week induction programme for newly admitted students have to organize. Dr. Anil Nimkar, Coordinator for Induction programme has to schedule one-week induction programme and inform all concern.

Minute No. 05: To organize meeting with the Head of Departments regarding workload, Time table, etc

Resolution: Meeting of Head of Departments was called regarding workload, timetable etc. head of faculty allotted the responsibility to conduct the meeting.

Minute No. 06: Budget Allocation for Academic and Physical facilities

Resolution: Maintaining the good quality of education every year Institute allotted the budget for every department. IQAC coordinator directed to all HOD for preparing departmental Budgetary. The same will put in CDC with necessary details for budgetary provision

Minute No. 07: To purchase Laboratory Equipment, Glassware and Chemicals as per need of departments and students.

Resolution: HOD's of all departments informed by IQAC Coordinator to prepare requirement of Laboratory Equipment's, Glassware and Chemicals as per the requirement and hand over the list to Purchase committee for further process.

Minute No.08: To purchase new books, software, journals as per need of departments and students taking membership of N-list Program.

Resolution: Library committee sanction the books as per the demand from department regarding latest syllabus. The issue of creation of E-resources by taking membership of N-list program in Library.

Minutes No. 09: Activity of Sickle Cell Counselling and Testing Camp in college.

Resolution: IQAC suggested to organize regular college activity "Sickle cell anaemia camp" for newly admitted students by department of zoology and Equal Opportunity cell.

Minute No.10: To make decision regarding submission of AQAR 2020-21

Resolution: AQAR for the session 2018-19 has to be submit in the month of January so all members requested to submit year wise information within time.

Minute No. 11: Feedback of Student, Faculty and stakeholders

Resolution: It has been decided to take online feedback of students. Feedback format will be developing by feedback committee under the guidance of IQAC in google form also feedback from alumni and parents also collected.

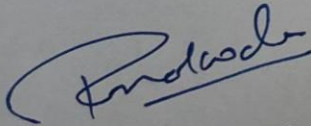
Minute No. 12: Any other subject with the permission of chair

Dr. Mrs. R. P. Shirsat Suggested that faculty members should publish their work in UGC listed journals, Web of science and Scopus index etc.

Dr. A. S. Tankar suggested that Miss. Kalyani Kanoje and Miss Ishrad Anjum shall be appointed as Alumni Nominee and Student representative respectively in IQAC.

Resolution: Faculty members was informed regarding publication of research paper in UGC CARE listed journals, Web of science and Scopus index etc. After discussion **Miss. Kalyani Kanoje** and **Miss Ishrad Anjum** as student appointed as Alumni Nominee and student's representative respectively in IQAC and issue appointment letter.

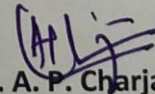
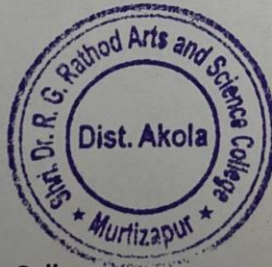
Dr. P. M. Makode Coordinator proposed the vote of thanks



Dr. P. M. Makode
IQAC Coordinator

Coordinator
Shri Dr. R. G. Rathod Arts and Science College
Murtizapur Dist-Akola

Shri. Dr. R. G. Rathod Arts and Science
College, Murtizapur, Dist. Akola



Dr. A. P. Charjan

Chairperson, IQAC Coordinator

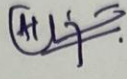
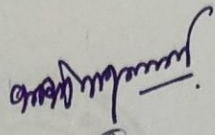

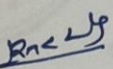
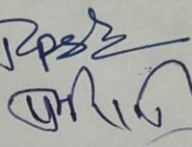
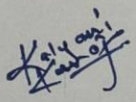
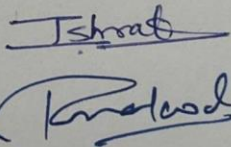
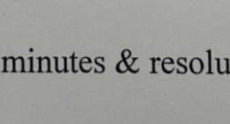
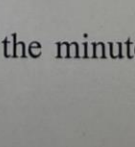
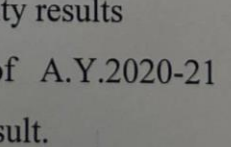
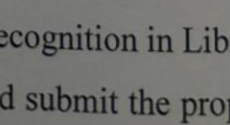
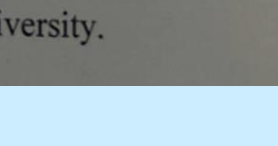
Principal
Shri Dr. R. G. Rathod Arts and Science College
Murtizapur Dist-Akola

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola

**SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR
DIST-AKOLA
Internal Quality Assurance Cell (2021-22)
Minutes of Meeting**

The meeting was held on **08th February 2022 at 3.30pm** in the principal's office.

The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson - 
2. Dr. A. R. Rathod- 
3. Dr. K. M. Kulkarni- 
4. Dr. A.S. Tankar 
5. Dr. S. S. Kawar 
6. Mr. R. H. Khandare 
7. Dr. R. P. Shirsat 
8. Mr. P.T. Rathod 
9. Er. E. J. Agrawal 
10. Miss. Kalyani Kanoje 
11. Miss. Ishrad Anjum 
12. Dr. P. M. Makode- Coordinator 

Minute No. 01: To read and finalize the minutes & resolution of last meeting held on **21st September 2021**

Resolution: Coordinator of IQAC read the minutes of previous meeting and confirmed unanimously

Minute No. 02: To review the university results

Resolution: Subject wise results of A.Y.2020-21 were analysed and low result departments directed to improve the result.

Minute No. 03: Regarding research lab recognition in Library

Resolution: It was decided to prepare and submit the proposal of research lab recognition in the subject Library to the parent university.

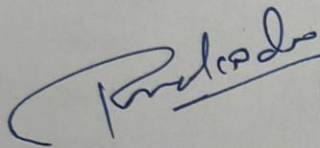

Minute No. 04: Organisation of activity of Blood group detection Camp in college.

Resolution: IQAC suggested to organize regular college activity "Blood group detection" for newly admitted students by department of zoology and Equal Opportunity cell.

Minute No. 05: Any other subject with the permission of chair

Resolution: No other issue discussed.

Dr. P. M. Makode Coordinator proposed the vote of thanks

Dr. P. M. Makode

IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College
Murtizapur Dist-Akola

Shri. Dr. R. G. Rathod Arts and Science
College, Murtizapur, Dist. Akola


Dr. A. P. Charjan

Chairperson, IQAC Coordinator

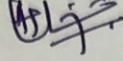
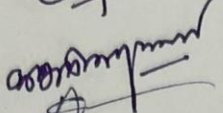
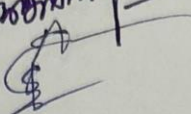
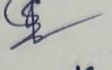
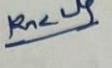
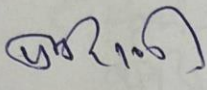
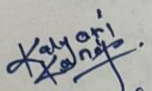
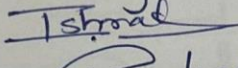
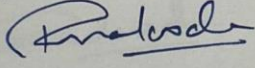
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SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST-AKOLA
Internal Quality Assurance Cell (2021-22)
Minutes of Meeting

The meeting was held on **21st May 2022 at 3.30pm** in the principal's office.

The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson - 
2. Dr. A. R. Rathod- 
3. Dr. K. M. Kulkarni- 
4. Dr. A.S. Tankar
5. Dr. S. S. Kawar 
6. Mr. R. H. Khandare 
7. Dr. R. P. Shirsat
8. Mr. P.T. Rathod 
9. Er. E. J. Agrawal
10. Miss. Kalyani Kanoje 
11. Miss. Ishrad Anjum 
12. Dr. P. M. Makode- Coordinator 

Minute No. 01: To read and finalize the minutes and resolution of last meeting held on **08th February 2022**

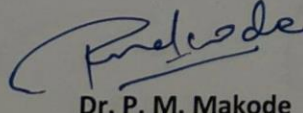
Resolution: Coordinator of IQAC read the minutes of previous meeting and confirmed unanimously


Minute No. 02: To discuss on purchase for website development

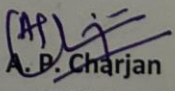
Resolution: IQAC coordinator put a Proposal of purchasing - website development and it has been decided to give the order to Dotcom InfoTech Pvt. Ltd, Amravati and for website maintenance Dr. A. V. Dive give the charge for further process.

Minute No. 03: Any other subject with the permission of chair

Resolution: There being no other point to discuss in the meeting ended with vote of thanks.


Dr. P. M. Makode
IQAC Coordinator
Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-Akola
Shri. Dr. R. G. Rathod Arts and Science
College, Murtizapur, Dist. Akola




Dr. A. P. Charjan
Chairperson, IQAC Coordinator
Principal
Shri. Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-Akola
Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola

SESSION 2020-21



Shri Govindsing Rathod Shikshan Prasarak Mandal, Dahatonda's
Shri Dr. R. G. Rathod Arts And Science College,
Murtizapur Dist.-Akola, (MS)
(Affiliated to S.G.B. Amravati University, Amravati.)

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Fax No. - (07256) 243951

Dr. R. G. Rathod
President

Dr. V. R. Rathod
Secretary

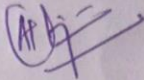

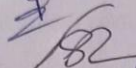



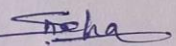
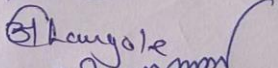
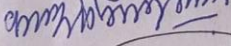
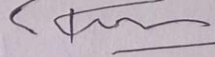
Dr. A. P. Charjan
Principal

Internal Quality Assurance Cell (2020-21)

Minutes of Meeting

The meeting was held on 18-July-2020 at 3.30pm in the principal's office.

The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson - 
2. Dr. S. S. Kawar 
3. Dr. A.S. Tankar 
4. Mr. R. H. Khandare 
5. Dr. Mrs.R. P. Shirsat 
6. Mr. P.T. Rathod 
7. Er. E. J. Agrawal
8. Ms. Sneha Daryani 
9. Mr. Abhijit Changole 
10. Dr. K.M. Kulkarni 
11. Dr. P. M. Makode- Coordinator 

Minute No. 01 : To Confirm the minutes of last meeting of IQAC Held on Dated 25th June 2020

Resolution : Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously

Minute No. 02 : To decide admission policy of UG and PG Classes

Resolution : First year admission committee of Science and Arts are directed to give admission on the basis of Merits, as per the rules and regulation of government. The schedule of admission is displayed on the notice board and website of college.

Minute No. 03 : To appoint In-charge and work distribution to various committees in the college

Resolution : In-charge of various committees in college is appointed and nature and expectation discuss and finalized. Secretary of staff council Dr. A. S. Nimkar allotted to responsibility to conduct meetings.

Minute No. 04 : To organize meeting with the Head of Departments regarding workload, Time table

Resolution : Meeting of Head of Departments was called regarding workload, timetable etc. head of faculty allotted the responsibility to conduct the meeting.

Minute No. 05 : To purchase Laboratory Equipment, Glassware and Chemicals as per need of departments and students.

Resolution : HOD's of all departments informed by IQAC Coordinator to prepare requirement of Laboratory Equipment's, Glassware and Chemicals as per the requirement and hand over the list to Purchase committee for further process.

Minute No. 06 : Budget Allocation for Academic and Physical facilities

Resolution : Maintaining the good quality of education every year Institute allotted the budget for every department. IQAC coordinator directed to all HOD for preparing departmental Budgetary. The same will put in CDC with necessary details for budgetary provision

Minute No.07 : To purchase new books, software, journals as per need of departments and students taking membership of N-list Program.

Resolution : Library committee sanction the books as per the demand from department regarding latest syllabus. The issue of creation of E-resources by taking membership of N-list program in Library.

Minute No.08 : To make decision regarding AQAR and allotment of criteria to IQAC members regarding SSR and AQAR

Resolution : Performa of AQAR allotted to Criteria in Charge and head of department and committee In-charge for collection of Data and distribute the work in new faculty too.

Following member are appointed for collection of criteria wise information-

1. Dr. A. S. Tankar : Criterion I
2. Dr. S. S. Kavar : Criterion II
3. Dr. Mrs. R. P. Shirsat : Criterion III
4. Dr. V. V. Kapile : Criterion IV
5. Dr. D. B. Dupare : Criterion V
6. Dr. R. B. Kalbande : Criterion VI
7. Dr. A. S. Nimkar : Crterion VII

Minute No. 09: To upgrade the infrastructure of college

Resolution: The increasing strength of students needs the existing infrastructure and laboratory facilities to be upgraded. It has been unanimously decided to provide good infrastructure and laboratory facilities

Minute No. 10: To discuss on development and implementation of online Teaching Methods during Covid-19 Pandemic

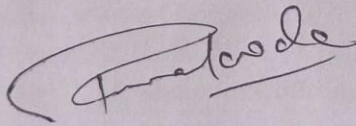
Resolution: As per new guidelines of UGC and parent university, college authority instructed to teachers for modern and innovative teaching methods used for teaching

Minute No. 11: Any other subject with the permission of chair

Dr. Mrs. R. P. Shirsat Suggested that faculty members should publish their work in UGC listed journals, Web of science and Scopus index etc. Dr. A. S. Tankar suggested that Mr. Abhijit Changole and Miss Ms. Sneha Daryani Shall be appointed as Alumni Nominee and Student representative respectively in IQAC

Resolution: Faculty members was informed regarding publication of research paper in UGC listed journals, Web of science and Scopus index etc. After discussion Mr. Abhijit Changole and Miss Ms. Sneha Daryani as student appointed as Alumni Nominee and student's representative respectively in IQAC and issue appointment letter.

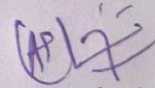
Dr. P. M. Makode Coordinator proposed the vote of thanks



Dr. P. M. Makode
IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist. Akola

Shri. Dr. R. G. Rathod Art's & Science
College Murtizapur Dist. Akola



Dr. A. P. Charjan

Chairperson, IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-AKola

Principal

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola





Shri Govindsing Rathod Shikshan Prasarak Mandal, Dahatonda's
Shri Dr. R. G. Rathod Arts And Science College,
Murtizapur Dist.-Akola, (MS)
(Affiliated to S.G.B. Amravati University, Amravati.)

Web site :- www.rgrcollmzr.ac.in
Ph. No. - (07256) 243951

Email :- artssciencecollege@rediffmail.com
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Dr. R. G. Rathod
President

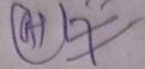



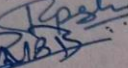
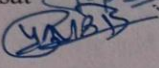
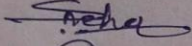
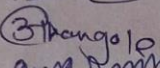
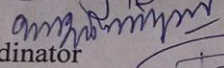
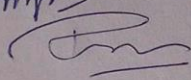
Dr. V. R. Rathod
Secretary

Dr. A. P. Charjan
Principal

Internal Quality Assurance Cell (2020-21)
Minutes of Meeting

The meeting was held on 12th September 2020 at 3.30pm in the principal's office.

The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson 
2. Dr. S. S. Kawar 
3. Dr. A.S. Tankar 
4. Mr. R. H. Khandare 
5. Dr. Mrs.R. P. Shirsat 
6. Mr. P.T. Rathod 
7. Er. E. J. Agrawal
8. Ms. Sneha Daryani 
9. Mr. Abhijit Changole 
10. Dr. K.M. Kulkarni 
11. Dr. P. M. Makode- Coordinator 

Minute No. 01: To read and finalize the minutes & resolution of last meeting held on 18th July 2020

Resolution : Coordinator of IQAC read the minutes of previous meeting and confirmed unanimously

Minute No. 02 : To review the university results

Resolution : Subject wise results of A.Y.2019-2020 were analyzed and low result departments directed to improve the result.

Minute No. 03 : Regarding research lab recognition in Botany

Resolution : It was decided to prepare and submit the proposal of research lab recognition in the subject Botany to the parent university.

Minute No. 04 : Regarding AQAR 2019-2020 Submission

Resolution : Being a regular process the AQAR of 2019-2020 was discussed and decided to prepare and upload with in time.

Minute No. 05 : To prepare and finalize the Academic Action Plan and its Implementation

Resolution : Coordinator of Academic Audit Committee Dr. P. M. Makode presented the consolidated plan in the meeting. It was discussed and accepted with necessary suggestion and correction. For proposal implementation, it was forwarded to Academic Audit Committee and circulated to Head of department and in-charge of various committees

Minute No. 06 : To assess the research output

Resolution :

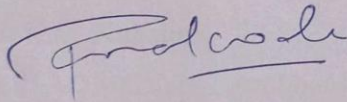
1. The principal encouraged the faculty members to become Ph.D supervisor.
2. Proposal of new supervisors were submitted to university.
3. All faculty members were instructed to publish at least 02 research articles in UGC listed journals, Web of science, Scopos Index etc.

Minute No. 07: Any other subject with the permission of chair

Enhancement of ICT use for teaching-learning by Dr. P. M. Makode

Resolution: As per the direction of NAAC/UGC and parent society, for the use of innovative method in teaching, learning and evaluation. Also teachers instructed to use ICT tools for lecture and maintain the record.

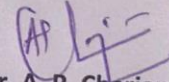
Dr. P. M. Makode Coordinator proposed the vote of thanks



Dr. P. M. Makode
IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-AKola

Co-ordinator
IQAC
Shri. Dr. R. G. Rathod Art's & Science
College, Murtizapur Dist. Akola



Dr. A. P. Charjan

Chairperson, IQAC Coordinator
Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-AKola

Principal

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola



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Dr. R. G. Rathod
President

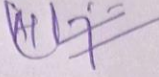

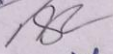
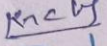

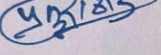
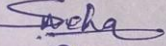
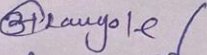
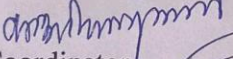
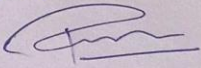
Dr. V. R. Rathod
Secretary

Dr. A. P. Charjan
Principal

Internal Quality Assurance Cell (2020-21)
Minutes of Meeting

The meeting was held on 06th November 2020 at 3.30pm in the principal's office.

The following members were present for the meeting:

1. Dr. A. P. Charjan - Chairperson 
2. Dr. S. S. Kawar 
3. Dr. A.S. Tankar 
4. Mr. R. H. Khandare 
5. Dr. Mrs.R. P. Shirsat 
6. Mr. P.T. Rathod 
7. Er. E. J. Agrawal
8. Ms. Sneha Daryani 
9. Mr. Abhijit Changole 
10. Dr. K.M. Kulkarni 
11. Dr. P. M. Makode- Coordinator 

Minute No. 01 : To read and finalize the minutes and resolution of last meeting held on 12th September 2020

Resolution : Coordinator of IQAC read the minutes of previous meeting and confirmed unanimously

Minute No. 02 : To discuss on updating the Website information

Resolution : In-charge and Head of Departments informed to collect information to update website as per the new guideline of NAAC. The IQAC reviewed the present status of the college website and decided that more details about the college and the facilities of the college should be displayed on the website.

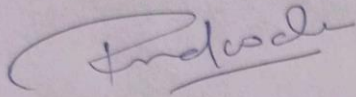
Minute No. 03 : To arrange a meeting with Heads of department

Resolution : It is decided to arrange a meeting of Head of departments in next week and following point will be discuss in the meeting-

1. Complete the syllabus as early as possible.
2. Submit the data by department as per the requirement of IQAC for AQAR submission. NAAC questioners are given to Criterion Coordinator and HOD's for study, information and submission of data.

Minute No. 04: Any other subject with the permission of chair

Resolution: There being no other point to discuss the meeting ended with vote of thanks.

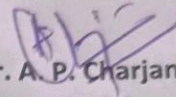


Dr. P. M. Makode

IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist. Akola

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur Dist. Akola



Dr. A. P. Charjan

Chairperson, IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist. Akola

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola





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Dr. R. G. Rathod
President

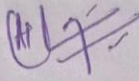

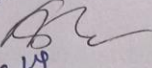

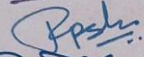

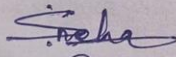
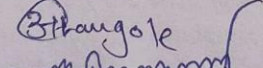
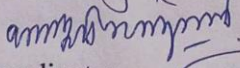
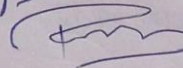
Dr. V. R. Rathod
Secretary

Dr. A. P. Charjan
Principal

Internal Quality Assurance Cell (2020-21)
Minutes of Meeting

The meeting was held on 12th June 2021 at 3.30pm in the principal's office.

The following members were present for the meeting: 1

1. Dr. A. P. Charjan - Chairperson 
2. Dr. S. S. Kaware 
3. Dr. A.S. Tankar 
4. Mr. R. H. Khandare 
5. Dr. Mrs.R. P. Shirsat 
6. Mr. P.T. Rathod 
7. Er. E. J. Agrawal
8. Ms. Sneha Daryani 
9. Mr. Abhijit Changole 
10. Dr. K.M. Kulkarni 
11. Dr. P. M. Makode- Coordinator 

Minute No. 01 : To read and finalize the minutes and resolution of last meeting held on
06th November 2020

Resolution : Coordinator of IQAC read the minutes of previous meeting and confirmed unanimously

Minute No. 02 : To discuss on development and implementation of online and offline Teaching
Methods during Covid-19 Pandemic

Resolution : As per new guidelines of UGC and parent university, college authority instructed to
teachers for modern and innovative teaching methods used for teaching

Minute No. 03 : To purchase new books as per need of departments and students

Minute No. 03 : To purchase new books as per need of departments and students

Resolution : IQAC consider the proposal of library committee to purchase the new books in college library and decided to put forth before CDC for sanction

Minute No. 04 : Regarding AQAR 2020-21 Submission

Resolution : Being a regular process the AQAR of 2020-21 was discussed and decided to prepare and upload with in time.

Minute No. 05 : To discuss about degree distribution ceremony

Resolution : AS per the SGBAU direction all the affiliated colleges have to organize the degree distribution ceremony

Minute No. 06 : To discuss about Academic Audit

Resolution : It was decided to conduct the academic audit of the departments / units, as per the format prepared by IQAC. Accordingly, the formats be circulated to all departments

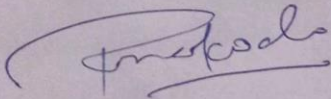
Minute No. 07 : To discuss about the annual PBAS

Resolution : The principal informed about the regular practice of annual PBAS system for teachers and accordingly the new UGC/SGBAU proforma are to be circulated to all departments.

Minute No. 08: Any other subject with the permission of chair

Resolution: It was decided to start the writing of SSR for further procedure. The Principal informed about the preparation of academic calendar of the next academic year 2019-20 and accordingly the departmental academic calendar be called from all departments so that College Academic Calendar will be prepared in tune with the SGBAU Academic Calendar.

Dr. P. M. Makode Coordinator proposed the vote of thanks



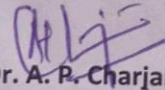
Dr. P. M. Makode
IQAC Coordinator

Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-Akola

Co-ordinator

IQAC

Shri. Dr. R. G. Rathod Art's & Science
College Murtizapur Dist. Akola



Dr. A. P. Charjan

Chairperson, IQAC Coordinator
Shri Dr. R. G. Rathod Arts and Science College,
Murtizapur Dist-Akola

Principal

Shri. Dr. R. G. Rathod Arts & Science
College, Murtizapur, Dist. Akola


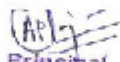


SESSION 2019-20

SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST- AKOLA
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Meeting Minutes, Resolution and Action taken Report (ATR)


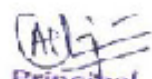
Academic Session	: 2019-2020
Meeting No.	: 01
Date	: 15th June 2019
Venue	: Principal Cabin
Minute No. : 01	To Confirm the minutes of last meeting of IQAC Held on Dated 23 rd April 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously
Minute No. : 02	To decide admission policy of UG and PG Classes
Resolution and ATR	First year admission committee of Science and Arts are directed to give admission on the basis of Merits, as per the rules and regulation of government. The schedule of admission is displayed on the notice board and website of college.
Minute No. : 03	To appoint In-charge and work distribution to various committees in the college
Resolution and ATR	In-charge of various committees in college is appointed and nature and expectation discuss and finalized. Secretary of staff council Dr. A. S. Nimkar allotted to responsibility to conduct meetings.
Minute No. : 04	To organize meeting with the Head of Departments regarding workload, Time table etc.
Resolution and ATR	Meeting of Head of Departments was called regarding workload, timetable etc. head of faculty allotted the responsibility to conduct the meeting.
Minute No. : 05	To purchase Laboratory Equipment, Glassware and Chemicals as per need of departments and students.
Resolution and ATR	HOD's of all departments informed by IQAC Coordinator to prepare requirement of Laboratory Equipment's, Glassware and

ATR	Chemicals as per the requirement and hand over the list to Purchase committee for further process.
Minute No. : 06	Budget Allocation for Academic and Physical facilities
Resolution and ATR	Maintaining the good quality of education every year Institute allotted the budget for every department. IQAC coordinator directed to all HOD for preparing departmental Budgetary. The same will put in CDC with necessary details for budgetary provision.
Minute No. : 07	To purchase new books, software, journals as per need of departments and students taking membership of N-list Programme.
Resolution and ATR	Library committee sanction the books as per the demand from department regarding latest syllabus. The issue of creation of E-resources by taking membership of N-list programme in Library.
Minute No. : 08	To make decision regarding AQAR and allotment of criteria to IQAC members regarding SSR and AQAR
Resolution and ATR	Performa of AQAR allotted to Criteria in Charge and head of department and committee In-charge for collection of Data. Following member are appointed for collection of criteria wise information- <ol style="list-style-type: none"> 1. Dr. A. S. Tankar: Criterion I 2. Dr. S. S. Kavar : Criterion II 3. Dr. Mrs. R. P. Shirsat : Criterion III 4. Dr. V. V. Kapile : Criterion IV 5. Dr. D. B. Dupare: Criterion V 6. Dr. R. B. Kalbande : Criterion VI 7. Dr. A. S. Nimkar : Crterion VII
Minute No. : 09	To upgrade the infrastructure of college
Resolution and	The increasing strength of students needs the existing infrastructure and laboratory facilities to be upgraded. It has been unanimously

ATR	decided to provide good infrastructure and laboratory facilities.
Minute No. : 10	Regarding the new recruitment of new faculty
Resolution and ATR	Increasing student strength and increasing workload on existing faculty lead the urgency to recruit new faculty. It was decided to study the scenario and grant permission for recruiting new faculty.
Minute No. : 11	Any other subject with the permission of chair 1. Dr. Mrs. R. P. Shirsat Suggested that faculty members should publish their work in UGC listed journals 2. Dr. A. S. Tankar suggested that Mr. Bhushan Thakare and Miss Rudrayani Bobade Shall be appointed as Alumni Nominee and Student representative respectively in IQAC
Resolution and ATR	Faculty members was informed regarding publication of research paper in UGC listed journals. After discussion Mr. Bhushan Thakare and Miss Rudrayani Bobade as student appointed as Alumni Nominee and students representative respectively in IQAC and issue appointment letter.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
 Co-Ordinator IQAC Shri. Dr. R. G. Rathod Arts & Science College, Murizapur, Dist. Akola	 Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola.
IQAC Coordinator	IQAC Chairman

SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST- AKOLA
INTERNAL QUALITY ASSURANCE CELL (IQAC)
Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2019-2020
Meeting No.	: 02
Date	: 01 October 2019
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 15 th June 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To confirm the policies for the slow and fast learners
Resolution and ATR	HOD and In-charge of Committee inform to find and arranged the classes and test for slow and Fast learner in Arts and Science Faculty.
Minute No. : 03	To review the university results
Resolution and ATR	Subject wise results of A.Y.2018-19 were analyzed and low result departments directed to improve the result.
Minute No. : 04	Regarding AQAR 2018-19 Submission
Resolution and ATR	Being a regular process the AQAR of 2018-19 was discussed and decided to prepare and upload with in time.
Minute No.: 05	To organize IPR workshop for teachers and students
Resolution and ATR	To increase the awareness about IPR among the faculty members and students it was decided to organize a workshop.
Minute No. : 06	Regarding Organization of Seminar/Workshop/Conference
Resolution and ATR	It was discussed to organize university/ State/ National seminar, conference, workshop in the college. The principal had instructed the faculty members regarding such organizations.



Minute No. : 07	To prepare and finalize the Academic Action Plan and its Implementation
Resolution and ATR	Coordinator of Academic Audit Committee Dr. P. M. Makode presented the consolidated plan in the meeting. It was discussed and accepted with necessary suggestion and correction. For proposal implementation, it was forwarded to Academic Audit Committee and circulated to Head of department and in-charge of various committees.
Minute No. : 08	To assess the research output
Resolution and ATR	<ol style="list-style-type: none"> 1. The principal encouraged the faculty members to become Ph.D supervisor. 2. Proposal of new supervisors were submitted to university. 3. All faculty members were instructed to publish at least 02 research articles in UGC listed journals.
Minute No. : 09	Regarding opening of bank account of college alumni association in nationalized bank
Resolution and ATR	As the college Alumni association was registered for its smooth transaction need to open bank account hence it was decided to open a join account in the name of college Principal and Alumni Association.
Minutes No.: 09	Regarding recruitment of new faculty
Resolution and ATR	It was decided to channelized the process of recruitment of 10 new faculty members in different subjects and thus put this point in CDC for approval
Minute No. : 10	Any other subject with the permission of chair. Enhancement of ICT use for teaching-learning by Dr. P. M. Makode
Resolution and ATR	As per the direction of NAAC/UGC and parent society, for the use of innovative method in teaching, learning and evaluation. Also teachers instructed to use ICT tools for lecture and maintain the record.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murtizapur, Dist. Akola</p> <p>IQAC Coordinator</p> </div> <div style="text-align: center;">  <p>Principal Shri. Dr. R. G. Rathod Art's & Science College, Murtizapur, Dist. Akola.</p> <p>IQAC Chairman</p> </div> </div>

SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST- AKOLA


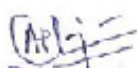
INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2019-2020
Meeting No.	: 03
Date	: 12th Feb 2020
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 01 st October 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	Regarding affiliation of M.Sc. Zoology, Chemistry and Mathematics
Resolution and ATR	It was decided to prepare and submit the proposal of affiliation for M.Sc Zoology, Chemistry and Mathematics to the parent university.
Minute No. : 03	Regarding office automization
Resolution and ATR	As per direction of UGC to make office work paper less new software were decided to purchase and informed accordingly.
Minute No. : 04	To discuss on updating the Website information.
Resolution and ATR	In-charge and Head of Departments informed to collect information to update website as per the new guideline of NAAC. The IQAC reviewed the present status of the college website and decided that more details about the college and the facilities of the college should be displayed on the website.
Minute No. : 05	To arrange a meeting with Heads of department
Resolution and ATR	It is decided to arrange a meeting of Head of departments in next week and following point will be discuss in the meeting- Complete the syllabus as early as possible.

	<p>Submit the data by department as per the requirement of IQAC for AQAR submission.</p> <p>NAAC questioners are given to Criterion Coordinator and HOD's for study, information and submission of data.</p>
Minute No. : 06	<p>Any other subject with the permission of Chair.</p> <p>Their being no other point to discuss the meeting ended with vote of thanks</p>
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola</p> <p>IQAC Coordinator</p> </div> <div style="text-align: center;">  <p>Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola.</p> <p>IQAC Chairman</p> </div> </div>

SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR DIST- AKOLA
INTERNAL QUALITY ASSURANCE CELL(IQAC)
Meeting Minutes, Resolution and Action taken Report(ATR)

Academic Session : 2019-2020	
Meeting No. : 04	
Date : 25 th June 2020	
Venue : Principal Cabin	
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 12 th February 2020
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To discuss on development and implementation of online Teaching Methods during Covid Pandemic
Resolution and ATR	As per new guidelines of UGC and parent university, college authority instructed to teachers for modern and innovative teaching methods used for teaching
Minute No. : 03	To purchase new books as per need of departments and students.
Resolution and ATR	IQAC consider the proposal of library committee to purchase the new books in college library and decided to put forth before CDC for sanction.
Minute No. : 04	Regarding the purchase of Computer to develop IT facilities
Resolution and ATR	To improve the IT facility in the college the IQAC recommended to take the sanctioned of CDC regarding required Computers purchase and maintenance.
Minute No. : 05	Any other subject with the permission of Chair. Proving the basic facility to newly appointed staff
Resolution and ATR	It was decided to provide basic facilities to newly appointed staff
Dr. P. M. Makode Coordinator proposed the vote of thanks.	
 Go-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murtizapur, Dist. Akola	
 Principal Shri. Dr. R. G. Rathod Art's & Science College, Murtizapur, Dist. Akola.	
IQAC Coordinator	IQAC Chairman

SESSION 2018-19


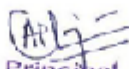
SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2018-19
Meeting No.	: 01
Date	: 14th June 2018
Venue	: Principal Cabin
Minute No. : 01	To Confirm the minutes of last meeting of IQAC Held on Dated.....
Resolution and ATR	Co-ordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously
Minute No. : 02	To decide admission policy of UG and PG Classes
Resolution and ATR	First year admission committee of Science and Arts are directed to give admission on the basis of Merits, as per the rules and regulation of government. The schedule of admission is displayed on the notice board and website of college.
Minute No. : 03	To appoint In-charge and work distribution to various committees in the college
Resolution and ATR	In-charge of various committees in college is appointed and nature and expectation discuss and finalized. Secretary of staff council Dr. A. S. Nimkar allotted to responsibility to conduct meetings.
Minute No. : 04	To organize meeting with the Head of Departments regarding workload, Time table etc.
Resolution and ATR	Meeting of Head of Departments was called regarding workload, timetable etc. head of faculty allotted the responsibility to conduct the meeting.
Minute No. : 05	To purchase Laboratory Equipment, Glassware and Chemicals as per need of departments and students.
Resolution and ATR	HOD's of all departments informed by IQAC Coordinator to prepare requirement of Laboratory Equipments, Glassware and Chemicals as per the requirement and hand over the list to Purchase committee for further process.
Minute No. : 06	Budget Allocation for Academic and Physical facilities
Resolution and ATR	Maintaining the good quality of education every year Institute allotted the budget for every department. IQAC coordinator directed to all HOD for preparing departmental Budgetary. The same will put in CDC with necessary details for budgetary provision.
Minute No. : 07	To make decision regarding AQAR and allotment of criteria to IQAC members

	regarding SSR and AQAR
Resolution and ATR	<p>Performa of AQAR allotted to Criteria in Charge and head of department and committee In-charge for collection of Data.</p> <p>Following memers are appointed for collection of criteria wise information-</p> <ol style="list-style-type: none"> 1. Dr. A. S. Tankar: Criterion I 2. Dr. S. S. Kawar : Criterion II 3. Dr. Mrs. R. P. Shirsat : Criterion III 4. Dr. V. V. Kapile : Criterion IV 5. Dr. D. B. Dupare: Criterion V 6. Dr. R. B. Kalbande : Criterion VI 7. Dr. A. S. Nimkar : Crterion VII
Minute No. : 08	<p>Any other subject with the permission of chair</p> <ol style="list-style-type: none"> 1. Dr. Mrs. R. P. Shirsat Suggested that faculty members should publish their work in UGC listed journals 2. Dr. A. S. Tankar suggested that Miss. Megha Sharma and Mr. Bhushan Thakare Shall be appointed as Alumni Nominee and Student representative respectively in IQAC
Resolution and ATR	<ol style="list-style-type: none"> 3. Notice are circulated regarding publication of research paper in UGC listed journals. 4. After discussion Miss. Megha Sharma and Mr. Bhushan Thakare as student appointed as Alumni Nominee and students representative respectively in IQAC and issue appointment letter.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola</p> <p>IQAC Coordinator</p> </div> <div style="text-align: center;">  <p>Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola.</p> <p>IQAC Chairman</p> </div> </div>



SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2018-19
Meeting No.	: 02
Date	: 16 th August 2018
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 16 th August 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To confirm the policies for the slow and fast learners
Resolution and ATR	HOD and In-charge of Committee inform to find and arranged the classes and test for slow and Fast learner in Arts and Science Faculty. Dr. S. S. Kawar put the report of progress of students during 2018-19.
Minute No. : 03	To review the university results
Resolution and ATR	Subject wise results of A.Y.2017-18 were analyzed and low result departments directed to improve the result.
Minute No. : 04	To decide the conduct of common tests and progress of syllabus and other curricular activities.
Resolution and ATR	All head of science and Arts stream were directed to conduct a meeting to review the progress of syllabus, Unit tests, Assignment, Projects, Seminars. Report of these records from concerned faculties was submitted to HOD/Principal.
Minute No. : 05	To plan new construction /renovation in college campus
Resolution and ATR	As per feedback, plan of department and budget following new construction/ renovation put forward to CDC for necessary approval in this academic year. <ol style="list-style-type: none">1. Renovation and construction of UG and PG laboratory of Chemistry2. Renovation and construction of UG and PG laboratory of Zoology3. Shifting of NSS department4. Shifting of Exam department5. LCD projector attached in class room6. Availability of Wi-Fi facility

Minute No. : 06	To prepare and finalize the Academic Action Plan and its Implementation
Resolution and ATR	Coordinator of Academic Audit Committee Dr. P. M. Makode presented the consolidated plan in the meeting. It was discussed and accepted with necessary suggestion and correction. For proposal implementation, it was forwarded to Academic Audit Committee and circulated to Head of department and in-charge of various committees.
Minute No. : 07	To assess the research output
Resolution and ATR	<ol style="list-style-type: none"> 1. All Non-Ph.D faculty members informed to register for research. 2. The principal encouraged the faculty members to become Ph.D supervisor. 3. Proposal of new supervisors were submitted to university. 4. At least 01 research project per teacher shall be submitted to UGC or other funding agencies for grants. 5. All faculty members were instructed to publish at least 02 research articles in UGC listed journals.
Minute No. : 08	To discuss on organization of Guest Lectures Department wise
Resolution and ATR	For motivation and known the recent trends in subject, all departments are directed to organized at least four guest lectures in this academic year. For implementation Academic Audit committee inform to collect data from department.
Minute No. : 09	Any other subject with the permission of chair. <ol style="list-style-type: none"> 1. Enhancement of ICT use for teaching-learning by Dr. P. M. Makode 2. To allot Printer and Barcode Scanner to Library department
Resolution and ATR	<ol style="list-style-type: none"> 1. As per the direction of NAAC/UGC and parent society, for the use of innovative method in teaching, learning and evaluation. Also teachers instructed to use ICT tools for lecture and maintain the record. 2. As per the requirement of Library Department, One Printer and Barcode Scanner were allotted to Department.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola IQAC Coordinator </div> <div style="text-align: center;">  Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola. IQAC Chairman </div> </div>



SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2018-19
Meeting No.	: 03
Date	: 27 th October 2018
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 27 th October 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To make decision regarding submission of AQAR
Resolution and ATR	Progress report of the work of AQAR of last three year has put forwarded coordinator of IQAC in meeting. Difficulties discussed and plan prepared to submit AQAR as earliest in the month of November-December
Minute No. : 03	To discuss on New Guidelines of NAAC Accreditation and assessment process
Resolution and ATR	Following Criterion wise Incharge is appointed for smooth work of SSR as per the New Guideline of NAAC process. Following members appointed as criterion wise Incharge- 1. Dr. A. S. Tankar: Criterion I 2. Dr. S. S. Kawar : Criterion II 3. Dr. Mrs. R. P. Shirsat : Criterion III 4. Dr. V. V. Kapile : Criterion IV 5. Dr. D. B. Dupare: Criterion V 6. Dr. R. B. Kalbande : Criterion VI 7. Dr. A. S. Nimkar : Crterion VII
Minute No. : 04	To discuss on environmental and energy Audit of institution and department respectively
Resolution and ATR	Massive tree plantation is to be undertaken in June-July by the department of Botany and NSS unit in college campus and Murtizapur with the help of volunteers of NSS. For proper care, maintenance and growth of plants, group of students allotted specific area. Also message communicated to Head, Department of Botany to conduct the green audit of college campus.

	Responsibility of energy audit is given to Dr. P. M. Makode and instructed to submit the report.
Minute No. : 05	To discuss on updating the Website information.
Resolution and ATR	In-charge and Head of Departments informed to collect information to update website as per the new guideline of NAAC. The IQAC reviewed the present status of the college website and decided that more details about the college and the facilities of the college should be displayed on the website. Dr. S. S. Kawar suggested that the website is to be updated more frequently and same message conveyed to in-charge Dr. N. Jambekar
Minute No. : 06	To organize Parent-Teacher meet and Alumni Meet
Resolution and ATR	It was decided to arrange the alumni and parent-Teacher meet. Alumni Committee should be asked to do the needful. Also it was decided to register the Alumni Association and the Parent Teacher's Association. The coordinators of Alumni Committee and Parent Teachers Committee would be asked to do needful.
Minute No. : 07	To arrange a meeting with Heads of department
Resolution and ATR	It is decided to arrange a meeting of Head of departments in next week and following point will be discuss in the meeting- Complete the syllabus as early as possible. Submit the data by department as per the requirement of IQAC for AQAR submission.NAAC questioners are given to Criterion Coordinator and HOD's for study, information and submission of data.
Minute No. : 08	Any other subject with the permission of Chair. Skill up gradation programme should be organized for staff members by Dr. N. Jambekar and Dr. S. S. Kawar
Resolution and ATR	Use of technology in automatization of office and teaching learning and evaluation workshop plan to organize with the help of Computer Science and Physics Department and regarding message has conveyed to In-charge of Department.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola IQAC Coordinator </div> <div style="text-align: center;">  Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola. IQAC Chairman </div> </div>


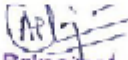
SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Meeting Minutes, Resolution and Action taken Report(ATR)

Academic Session	: 2018-19
Meeting No.	: 04
Date	:27th December 2018
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 27 th December 2018
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To organize Convocation Programme For UG students
Resolution and ATR	As per guideline of parent university, Dr. A. S. Nimkar and Mr. R. H. Khandare were instructed by Principal to organize Convocation Programme for UG students in February.
Minute No. : 03	To felicitate the students for their achievements.
Resolution and ATR	Committee formed to felicitate the students with outstanding performance in academic, sports, NSS under the supervision of Principal and cultural committee incharge Dr. A. S. Nimkar
Minute No. : 04	To discuss on half year Academic Audit of department and Committees
Resolution and ATR	In charge of Academic Audit committee Dr. S. S. Kavar put forward the academic audit of the departments and committees. The detailed discussion will be held on the report and inform to complete 100% of the academic Action plan submitted by the departments and committees. It is informed by circulating the notice to all the staff members.
Minute No. : 05	To discuss on development and implementation of innovative Teaching Methods
Resolution and ATR	As per new guidelines of UGC/NAAC teacher instructed to modern and innovative teaching methods used for teaching and same report submitted to IQAC in academic Audit.
Minute No. : 06	To purchase new books, software, journals as per need of departments and students.
Resolution and ATR	Library committee sanction the books as per the demand from department regarding latest syllabus. The issue of creation of web OPAC system and purchase integrated software for

	the college administration and library which would also include the library page on website with online resources.
Minute No. : 07	To discuss on Collaboration and MOU's
Resolution and ATR	Principal motivated the staff to sign to sign the Collaboration and MOU with the renowned institution in the field of research, education or industry to organize the collaborative activity for the student to gain the knowledge in the particular field of their interest. It also instructed to organize the competitions, guest lecture, faculty exchange program, student exchange programme excursion with such institution and industries. The responsibility to sign the MOU is given to concern Head of Department. All departments instructed to organize most possible events under this collaboration.
Minute No. : 08	To organize the campaign to develop the awareness of cleanliness among students.
Resolution and ATR	Regarding to the cultivating the idea of the cleanliness in the student the coordinator of IQAC gave the information regarding to the time table which were run in the previous semester in the meeting. Coordinator has also explained the need to organize the more program cleanliness and swachh Bharat Abhiyan under the NSS in meeting. It was decided in the meeting that, the responsibility for the cleanliness the campus of the college and Swachha Bharat Abhiyan and should be given to the head of faculty of college. Also the NSS coordinator was advised that, the maximum number of program in the area regarding cleanliness and cleanliness campaign should be conducted through NSS volunteers.
Minute No. : 09	Any other subject with the permission of Chair. To take decision regarding Feedback from stakeholders through manually by Dr. S. S. Kavar
Resolution and ATR	College feedback should be accepted manually. The decision was adopted in the meeting and suggestion given to the coordinator of the college's feedback committee.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola IQAC Coordinator </div> <div style="text-align: center;">  Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola. IQAC Chairman </div> </div>



SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL(IQAC)

Meeting Minutes, Resolution and Action taken Report(ATR)

Academic Session	: 2018-19
Meeting No.	: 05
Date	:25th January 2019
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 25 th January 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To review the University results
Resolution and ATR	Subject wise results are analysis and low result departments directed to improve the result.
Minute No. : 03	To discuss on improvement of the unit test results
Resolution and ATR	All departments instructed to take unit test at department level for increases confidence of students in examination point of view. Focus more on he advance and slow learners in the class.
Minute No. : 04	To discuss on UGC fund and grants.
Resolution and ATR	It was decided to provide a list of various funding agencies to the teaching staff, so that they can explore the possibilities of getting funds from agencies other than UGC. Dr. S. S. Kawar has given information regarding the possibilities of grants under XII plan of UGC and IQAC discussed the XII plan guidelines in details and schemes under which the college can apply for grants. This included schemes for the enhancement of college infrastructure and learning resources.
Minute No. : 05	To conduct Programme on Women empowerment and Safety
Resolution and ATR	There should be awareness among college students about women's empowerment and security and they should remain self employed in the future at their own expense. From this perspective, special programs should be taken at the departmental level. For this Dr. Mrs. R. P. Shirsat coordinator of Equal Opportunity cell was given suggestions.
Minute No. : 06	Any other subject with the permission of the chair. The decision regarding security of campus was raised by Dr. A. S. Nimkar and

	Mr. R. H. Khandare unanimously.
Resolution and ATR	More no. of CCTV cameras installed in campus to safety and security.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  Co-Ordinator IQAC Shri. Dr. R. G. Rathod Arts & Science College, Murtizapur, Dist. Akola IQAC Coordinator </div> <div style="text-align: center;">  Principal Shri. Dr. R. G. Rathod Art's & Science College, Murtizapur, Dist. Akola, IQAC Chairman </div> </div>


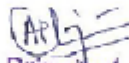
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DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2018-19
Meeting No.	: 06
Date	:13 th March 2019
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 13 th March 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To take decision regarding college Magazine.
Resolution and ATR	IQAC directed to College magazine committee incharge to collect data for college magazine from departments and committees by circulating the notice. Also circulating the notice to students to contribute the articles, painting and poem to the college magazine. The principal suggested that, involve the maximum no of articles students in current affairs also suggested to complete work before end of session.
Minute No. : 03	To discuss on prospectus preparation for session 2019-2020
Resolution and ATR	Prospectus committee has instructed to prepared the prospectus as per the guidelines of NAAC, UGC and Parent university which is easy to understand to our rural students. Principal sir informed to complete work before 30 th may 2019.
Minute No. : 04	Decision to acquaint the staff members regarding New guidelines of NAAC framework.
Resolution and ATR	Making system frame work and documentation and SOP for DVV are discussion in IQAC meeting with Presentation and NAAC video. Detail discussion has taken place and Principal solves and answer the problem of in-charge criterion
Minute No. : 05	To encourage the registration of teaching faculties to NPTEL and SWAYAM portal.
Resolution and ATR	As per the new guideline of UGC, there has weightage of online Moodle's and courses in API. Also it will helpful to understand the concept in the subject and multidisciplinary subjects Keeping all the points in view, IQAC

	suggested the teaching staff to registered the name in NPTEL and SWAYAM portal
Minute No. : 06	To arrange the meeting with HOD's
Resolution and ATR	In the meeting Principal directed to HOD as per follows- <ol style="list-style-type: none"> 1. Complete the syllabus as early as possible 2. Website data- update CV, Annual report, Result analysis, Acheivements(Students and Teachers)etc. 3. Standard Operating Procedure(SOP) for Data Validation and Verification(DVV) process discuss with the HOD's 4. Programme wise data submitted to IQAC as early as possible.
Minute No. : 07	Any other subject with the permission of chair. Submission of API and discussion on PBAS report: DR. S. S. Kawar
Resolution and ATR	The Principal was asked to issue notice to the faculty members who did not submit their PBAS record and Dr. S. S. Kawar instructed to submit the PBAS report at the end of Academic session.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around; align-items: center;"> <div style="text-align: center;">  <p>Co-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola</p> <p>IQAC Coordinator</p> </div> <div style="text-align: center;">  <p>Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola.</p> <p>IQAC Chairman</p> </div> </div>



SHRI DR. R. G. RATHOD ARTS AND SCIENCE COLLEGE, MURTIZAPUR

DIST- AKOLA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

Meeting Minutes, Resolution and Action taken Report (ATR)

Academic Session	: 2018-19
Meeting No.	: 07
Date	:23rd April 2019
Venue	: Principal Cabin
Minute No. : 01	To read and finalize the minutes and resolution of last meeting held on 23 rd April 2019
Resolution and ATR	Coordinator of IQAC read the minutes of previous meeting and it was confirmed unanimously.
Minute No. : 02	To review the feedback form and suggestion regarding to curriculum, Infrastructure and service etc
Resolution and ATR	Analysis of feedback submitted by committees has been discussed in meeting. It will be decided to put in CDC the suggestion obtained by the stakeholders positively and necessary implementation for the development of college.
Minute No. : 03	To assess the result of academic audit of department and committees
Resolution and ATR	Result/Score in the academic audit had been read and informed in the staff council meeting. The same will be put in CDC with necessary correction. Detail is attached in Separate Sheet.
Minute No. : 04	To review the Best Practice of College.
Resolution and ATR	IQAC discussed and reviewed the best practice of the college and decided that they should be displayed on the implemented with new enthusiasm in the next academic year.
Minute No. : 05	Co-operative store requirements- Practical Record, Assignment, Unit Test Booklets etc.
Resolution and ATR	Dr. P. M. Makode put the requirements of cooperative store in front of Principal and take permission for printing the material for session 2019-2020
Minute No. : 06	Academic Audit and Stock Verification
Resolution and ATR	The Committee has reviewed the response received from all departments regarding AAA and Stock verification. Reminder notice to departments from which information not received for AAA and Stock verification regarding submission. Report submitted to Dr. S. S. Kavar.
Minute No. : 07	Any other subject with the permission of chair.

	<ol style="list-style-type: none"> 1. Submission of API and discussion on PBAS report: DR. S. S. Kawar 2. Departmental requirement for session 2019-2020: Dr. R. P. Shirsat 3. Admission Process In-charge for Session 2019-2020
Resolution and ATR	<ol style="list-style-type: none"> 1. The Principal was asked to issue notice to the faculty members who did not submit their PBAS record and Dr. S. S. Kawar instructed to submit the PBAS report at the end of Academic session. 2. IQAC coordinator give an instruction to all HOD for preparing Requirement list and submit it to Purchase Committee In-charge (Dr. S. S. Kawar) 3. Principal Give the charge to Dr. P. M. Makode for Admission Committee for both streams i.e. Arts and Science for smoothly run the policies of Admission.
	Dr. P. M. Makode Coordinator proposed the vote of thanks.
	<div style="display: flex; justify-content: space-around;"> <div style="text-align: center;">  Go-Ordinator IQAC Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola IQAC Coordinator </div> <div style="text-align: center;">  Principal Shri. Dr. R. G. Rathod Art's & Science College, Murizapur, Dist. Akola. IQAC Chairman </div> </div>

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